

## **Minutes**

Olney Town Center Advisory Committee Meeting  
Monday, April 3, 7:30 p.m.

Meeting was scheduled for the Buffington Building but moved to Freeman Associates office due to double booking.

Meeting was called to order by Community Planner Khalid Afzal from Parks and Planning.

Nominations were accepted from the floor for Chairman. Jim Smith, representative of Oatland Farm HOA, was nominated and elected Chairman. Sunita Bhati of the Olney Coalition volunteered and was elected Vice-Chair.

Committee discussed operational issues such as term limits, decision-making process, quorum for actions, record keeping, and communications within committee and to public. It was decided that a Rules Committee should be formed to draft rules that would be circulated to committee members and discussed at the next meeting. Committee members are: Helene Rosenheim (Mid-County Services Center), Tom Gallagher (Freeman Properties), Nancy DeLalio (Hollowell HOA), Jim Smith (Oatland Farm HOA).

The Committee has an appointment to present itself to the Planning Board on May 4, 2006 along with a high-level overview of its work program for the year. Time is TBD. All members should attend, if available, for self-introduction. Committee Chairman will brief the Planning Board on the work program for the coming year and the Committee's role in the redevelopment of the Olney Town Center.

Several items were mailed to committee members in advance of the meeting to begin the education process. Khalid Afzal, described the significance of the materials which include: Olney Town Center Plan excerpt from the Olney Master Plan, correspondences and ordinances concerning the new mixed-use town center zone (MXTC), and articles from planning publications on the topics of mixed-use projects, effective planning, and principals of smart development. The first year will include much education of the committee members involving reading, visits to smart growth developments, guest speakers.

Next meeting is Monday, May 1, 2006, 7:30 place TBD.