

MINUTES

Olney Town Center Advisory Committee
Monday, May 1, 2006 - 7:30 pm
Montgomery General Hospital, Community Learning Center A

Meeting was called to order by Chairman Jim Smith at 7:40 p.m.

The Chairman announced that Committee member Dan Dionisio, representing the Olney Boys and Girls Club had resigned. Vice-Chair, Sunita Bhatia will head a search committee for a new member. Search committee includes Dorothy Kane and Walter Lee. Discussion centered on finding a member who represented a large majority of residents and youth interests such as the Olney Boys and Girls Club, the Montgomery County Recreation Department or the Mid-County Recreation Advisory Board.

Committee members and guests introduced themselves. The Committee was informed that meeting minutes and agenda would be e-mailed to everyone *and* hard copies will be available at the meetings.

The minutes of the April 3, 2006 meeting were approved with the correction of the spelling of Sunita Bhatia's last name.

The minutes of the March 7, 2006 meeting were approved.

The draft of the committee's Rules and Procedures were presented.

Under III. Rules and Procedures

- 1) Membership and Public Participation, committee member Walter Lee suggested that a reason for changing the number of committee members and or replacing them should be inserted into the text. It was also discussed to add a requirement that members must attend a minimum of 8 meetings in a 12-month period (or 2/3 of the meetings if we meet less frequently than monthly) to remain on the committee.
- 2) Officer, Duties, and Term of Office, the Vice-Chair's term of 2 years was added.
- 3) Conducting Meetings, b) Meeting Agenda, discussion centered on a distinction between open meetings versus a formal presentation from a group or individual and the requirements needed to attend the committee meetings. A suggestion was one month's notice would be required for a formal presentation. This discussion was tabled for a later date.

The Chairman asked that any comments regarding changes to the Rules & Procedures be sent to him and they will be approved at the next meeting.

Khalid Afzal from Park and Planning presented an overview of the zoning process. At the next meeting he will provide a detailed presentation of the MXTC Zone.

It was announced that the OTCAC will be presented and approved by the Planning Board on Thursday, May 4, 2006, at 2:30 pm. Committee members were encouraged to attend.

Khalid Afzal discussed visiting Market Commons in Clarendon, Arlington, Virginia, and the Bowie Town Center, in Prince Georges County, to get an idea of "Town Center" design concepts. It was suggested the committee could go as a group, with Park and Planning possibly providing transportation or to go in separate groups.

Kahlid also announced that his staff will host and put up the OTCAC's web site. Helene Rosenheim will head the committee; Walter Lee and Bob Griffith will serve on it.

The next meeting will be held on Monday, June 5, 2006 at 7:30 p.m. at Montgomery General Hospital.

The meeting was adjourned at 9:25 p.m.